

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS
SPECIAL TOWN BOARD MEETING MINUTES
February 29, 2012**

Supervisor Jan Husak called the meeting to order at 8:00 am. Supervisors present included Jan Husak, John Roelandts and John Koepke. Clerk/Treasurer Jo Ann Lesser was also in attendance. Supervisor Brian Wiemer and Chairman Robert Hultquist were absent. Other attendees included Attorney Bill Chapman and Planner Jeffrey Herrmann. See attached sign-in sheet for additional attendees.

Those present stood to recite the Pledge of Allegiance.

Correspondence: None

Comments from the Floor on Agenda items or any other items: None

NEW/OLD BUSINESS:

- 1. Consider and Act on Proposal for Engineering Design for Mill Street Bridge Replacement.**
Attorney Chapman and Planner Herrmann went over the contract/designing the bridge and stated the old cost was \$75,000 but the new design would be about \$67,000 to \$68,000. Administrator/Planner Herrmann, asked Dan Durig to go over the numbers because he was concerned about the costs involved with DOT and the changes that would have to be made. Dan Durig stated that it could be \$120,000 for the contract, but will only charged \$75,000 and asked the Board to keep in mind of the total figure. The new contract is a pay as you go, and the Town will only be billed for actual work – the contract is high, but he is hoping not to use all of it; he stated the \$120,000 as a worst case scenario for the Town; Administrator/Planner Herrmann stated it would not exceed this amount. Supervisor Roelandts made the motion to approve the engineer work subject to Attorney Chapman and Administrator/Planner Herrmann going over and reviewing the contract. Supervisor Koepke seconded the motion. Motion carried by unanimous voice vote

- 2. Consider and Act on Proposals for Engineering Design and Construction Management for Monterey Dam Replacement.** Administrator/Planner Herrmann stated he had a Memorandum of Understanding (MOU) meeting on February 8th and he was under the understanding that Mr. Kunkel was going to do the dam design. At the MOU, Mr. Kunkel indicated that he has done repair and not replacement, but he was confident he could do it. Administrator/Planner Herrmann explained that the DOT wanted contracts approved ASAP and the DOT was worried that the funding was going to go away. Supervisor Koepke thought that the Board was to act on it by February 17th but Administrator/Planner Herrmann stated that Board members were not available to get it done in that time frame. Kunkel got his bid to Administrator/Planner Herrmann on Friday the 10th and had Ayres look over the bid minus the figures – Administrator/Planner Herrmann stated he did not mean to do anything to Kunkel he wanted to get the best price for the Town. Dan Neitzel from Kunkel Engineering stated on February 8th that they were given the go ahead so he has spent time working on the proposal. Neitzel stated that Geo Technical will not exceed \$13,000, the Structural Engineering will not exceed \$13,000 and the Design Fee would not exceed \$65,000. Attorney Chapman asked Dan Neitzel what would be his best guess for the Geo Technical; Dan stated \$8,000 to \$10,000.

- 3. Adjourn.** Supervisor Koepke made a motion to adjourn at 8:45 am and set a new meeting for Friday, March 2nd, 2012 at 8:00 am. Supervisor Roelandts seconded the motion. Motion carried by unanimous voice vote

Respectfully submitted,

Jo Ann Lesser, WCMC
Clerk/Treasurer